

BURLEIGH COUNTY HOUSING AUTHORITY

tech _____



and/or
COMMUNITY HOMES OF BISMARCK, INC.
410 SOUTH 2ND STREET, BISMARCK, ND 58504
Phone (701)255-2540, Fax (701) 255-3459 TDD: 1-800-545-1833 EXT. 439
www.burleighcountyhousing.com

Dwight Barden
Executive Director



JOBS Hire and/or Termination Verification

Head of Household _____

Employee Name (Required field)	Date of Birth	Phone #
Address	Social Security #	
City/State/Zip	Child care out-of-pocket cost \$ _____ Child care provider's: Phone Number _____ Name: _____ Address: _____	

Employer Information (Required field)

Employer Name	Employer Contact/Title
Employer Address	Employer Phone #

Job Hire

Job Title	Date of Hire	
First Day Worked	Salary \$	Commissions and/or Tips (estimate per week) \$
Number of Hours Scheduled per Week.	Are wages being paid by Work Investment Act (WIA)? () Yes () No	
Pay Period () Weekly () Bi-weekly () Monthly () Other	Year to date Gross income. \$	
Employer Signature	Date	
Employee Signature	Date	

Job Termination

Position	Date of Termination	Year to date Gross income. \$
Employer Signature	Date	
Employee Signature	Date	