



APPENDIX C – SHELTER PLUS CARE

OBJECTIVE

The objective of the Burleigh County Housing Authority Shelter Plus Care Voucher Program is to assist eligible program participants to increase their housing stability, increase their skills and/or income; and obtain greater self-sufficiency.

ADMINISTRATIVE PLAN

The Shelter Plus Care Program shall be administered in accordance with the Burleigh County Housing Authority's Housing Choice Voucher Program Administrative Plan with the following exceptions:

- Shelter Plus Care Program applicants must be both homeless and disabled.
- Shelter Plus Care Vouchers are not portable outside of Burleigh County.
- Shelter Plus Care Program Participants cannot pay more than 30% of their income for their rent portion.
- Shelter Plus Care Program Participants must have and participate in a current Supportive Service Care Plan with an appropriate Service Provider Agency (service provider is subject to approval by BCHA).
- Shelter Plus Care Program Participants are not eligible for earned income disregards.
- BCHA will honor the periods of ineligibility due to lease, program, or regulation violations as set by other ND Shelter Plus Care Programs. (i.e. John Doe is terminated from XYZ Shelter Plus Care Program for violations and is ineligible for 1 year to apply for or receive assistance through the XYZ Shelter Plus Care Program. John Doe will also be ineligible to apply for or receive assistance through Burleigh County Housing Authority's Shelter Plus Care Program for the same period.)
- Only the following items from the Section designated as Denials and Terminations in the Housing Choice Voucher Administrative Plan apply to the S+C Program applicants and participants: **YOU ARE INELIGIBLE WHEN:** (1) You are a lifetime registered sex offender (Ineligible for lifetime), or (2) you are currently registered as a sex offender or offender against children (Ineligible until time has run requiring them to register as a sex offender or offender against children and until their name is removed from North Dakota Attorney General Convicted Sex Offenders and Offenders Against Children Public list or any other Convicted Sex Offenders and Offenders Against Children lists), or (3) You have ever manufactured or sold methamphetamines, or delivered or possessed with intent to deliver any controlled substance (Ineligible for five (5) years per incident from the date of the incident of selling; illegal manufacture, or distribution or possession with intent to manufacture, sell or distribute a controlled substance). This determination will be made on the preponderance of the evidence – person does not have to have been charged or convicted.

DEFINITIONS

Literally Homeless:

Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- (i) has a primary nighttime residence that is a public or private place not meant for human habitation; or
- (ii) is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or
- (iii) is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

Fleeing/Attempting to Flee DV:

Any individual or family who:

- (i) is fleeing, or is attempting to flee, domestic violence; and
- (ii) has no other residence; and
- (iii) lacks the resources or support networks to obtain other permanent housing.

Person with Disabilities (24 CFR 582.5) A household composed of one or more persons at least one of whom is an adult who has a disability.

1. A person shall be considered to have a disability if such person has a physical, mental, or emotional impairment which is expected to be long-continued and indefinite duration; substantially impede his/her ability to live independently; and is of such a nature that such ability could be improved by more suitable housing conditions.
2. A person will also be considered to have a disability if he/she has a developmental disability, which is a severe, chronic disability that:
 - (i) Is attributable to a mental or physical impairment or combination of mental and physical impairments;
 - (ii) Is manifested before the person attains age 22;
 - (iii) Is likely to continue indefinitely,
 - (iv) Results in substantial functional limitations in three or more of the following areas of major life activity:
 - (A) Self-care;
 - (B) Receptive and expressive language;
 - (C) Learning;
 - (D) Mobility;
 - (E) Self-esteem;
 - (F) Capacity for independent living; and
 - (G) Economic self-sufficiency; and
 - (v) Reflects the person's need for a combination and sequence of special, interdisciplinary, or generic care, treatment, or other services that are of lifelong or extended duration and are individually planned and coordinated.

Live-in Aide (Caregiver) A person approved by BCHA who resides in the unit to care for a family member who is disabled or at least 50 years of age, who

- Is determined to be essential to the care and well-being of the persons(s).
- Is not obligated for support of the persons(s), and
- Who would not be living in the unit except to provide necessary supportive services

Note on Live-in Aides. For purposes of this program the term “person with disabilities” may include a live-in aide (care-giver) determined to be important to the care or well-being of a disabled person. However, following the death of the disabled person, the live-in aide’s right to rental assistance under the Shelter Plus Care Program will end at the end of the grant period or when the caregiver leaves the S+C assisted housing unit, whichever comes first.

All claims of homelessness, disability, and need for a live-in aide will be required to be verified in writing and acceptable to BCHA.